

IMMIGRATION & CITIZENSHIP AUTHORITY

PNG PASSPORT APPLICATION CHECKLIST

UNITED NATIONS TRAVEL DOCUMENT (UNTD) FOR REFUGEES (FIRST TIME OR RENEWAL)

NB: Applicant MUST provide all mentioned requirements prior to Lodgment of application. No incomplete application will be accepted at the counter.	Confirm / Tick the Box	Comments (Official Use)
Application for a Travel Document: (Mandatory) <ul style="list-style-type: none"> Completed Travel Document Application Form (FA 81) 		
Original Copy of MSF Receipt with the prescribed fee: <ul style="list-style-type: none"> Fee Exempted (All refugees in PNG) 		
Renewal of UNTD: <ul style="list-style-type: none"> Provide the original UNTD, If First time <u>not required</u> 		
Provide supporting letter from: (Mandatory) <ul style="list-style-type: none"> Refugee Division 		
Photograph: (Mandatory) <ul style="list-style-type: none"> 2x photos taken from head to shoulders only (full face) without tinted glasses and with a WHITE COLORED background. Photo size must be 45mm x 35mm Facial Expression _ Neutral – NO SMILING AND SHOWING OF TEETH 		
Minster Final Determination Letter : (Mandatory) <ul style="list-style-type: none"> Provide copy of the MFD letter 		
Commissioner of Oaths: (Mandatory) <ul style="list-style-type: none"> Must be Commissioned by a certified lawyer who can has a Commissioner of Oaths ; Or At the court House ; Or Non – lawyers who has Commissioner of Oaths who was authorized by the Chief Migration Officer 		