



IMMIGRATION & CITIZENSHIP AUTHORITY

PNG PASSPORT APPLICATION CHECKLIST

ORDINARY PNG PASSPORT (FIRST TIME): (19 YEARS & OLDER)

NB: Applicant MUST provide all mentioned requirements prior to Lodgment of application. No incomplete application will be accepted at the counter.	Confirm / Tick the Box	Comments (Official Use)
Application for a Travel Document: (Mandatory) <ul style="list-style-type: none"> Completed Travel Document Application Form (FA 81) 		
Identity Documents (Mandatory) : <ul style="list-style-type: none"> Certified/Notarized copy of the your NID Birth Certificate Certified/Notarized copy of your NID Card (Optional) 		
Original Copy of MSF Receipt with the prescribed fee:(Mandatory) <ul style="list-style-type: none"> K100.00 – Normal Lodgment (7 working days turn-around time-frame) 		
Additional fee applied for priority processing of applications <ul style="list-style-type: none"> K200 - Fast Track processing (2 working days) 		
Photograph: (Mandatory) <ul style="list-style-type: none"> 2x photos taken from head to shoulders only (full face) without tinted glasses and with a WHITE COLORED background. Photo size must be 45mm x 35mm Facial Expression _ Neutral – NO SMILING AND SHOWING OF TEETH 		
Commissioner of Oaths: (Mandatory) <ul style="list-style-type: none"> Must be Commissioned by a certified lawyer who can has a Commissioner of Oaths ; Or At the court House ; Or Non – lawyers who has Commissioner of Oaths who was authorized by the Chief Migration Officer 		