



**ICA**  
PAPUA NEW GUINEA  
PROTECTING BORDERS & PROMOTING PROSPERITY

**PNG Immigration & Citizenship Authority (PNG ICA) is responsible for managing Papua New Guinea's Borders in relation to the movement of person into and out of country. This includes visa & passport processing, citizenship processing, integrity checking and compliance and enforcement activities.**

**As one of the Authority's Key Priority Areas of organizational reform and service delivery improvements, PNGICA is inviting expressions of interests from suitably, qualified and experienced individuals to fill the following vacant positions in the respective Divisions and Branches of the Authority.**

No	Position No	Corporate Service Division	Grade	Branch	Annual Based Salary (K)	Location
1	ICA EXE 004	Executive Driver to CMO	7	Office of the Chief Officer	27, 108-33, 132	NCD
2	ICA EXE 011	Legal Officer (Contracts & Treaties)	11	Legal	48, 315-59, 051	NCD
3	ICA EXE 015	Principal Internal Auditor	13	Internal Auditor	69, 520-84, 969	NCD
4	ICA EXE 017	Internal Affairs Officer	11	Internal Affairs	48, 315-59, 051	NCD
5	ICA EXE 021	Monitoring & Evaluation Officer (KPA & NEC)	10	Monitoring and Evaluation	41, 337-50, 523	NCD
6	ICA EXE 023	GESI Coordinator	11	GESI Help Desk	48, 315-59, 051	NCD
No	Position No	Corporate Service Division	Grade	Branch	Annual Based Salary (K)	Location
7	ICA CS 028	Senior Finance Officer (Exp)	11	Finance & Admin	48, 315-59, 051	NCD
8	ICA CS 029	Senior Finance Officer (Rev)	11	Finance & Admin	48, 315-59, 051	NCD
9	ICA CS 037	Accounts Reconciliation Officer	9	Finance & Admin	35, 665-43, 590	NCD
10	ICA CS 042	Driver (CS Division)	6	Finance & Admin	22, 489-27, 487	NCD
11	ICA CS 045	Driver (Jacksons International Airport)	6	Finance & Admin	22, 489-27, 487	NCD
12	ICA CS 048	Office Assistant (Ministers Office)	5	Finance & Admin	20, 091-24, 556	NCD
13	ICA CS 049	Office In Charge (Ministers Office)	5	Finance & Admin	20, 091-24, 556	NCD
14	ICA CS 058	Procurement Officer	9	Finance & Admin	35, 665-43, 590	NCD
15	ICA CS 061	Records Management Officer	9	Finance & Admin	35, 665-43, 590	NCD
16	ICA CS 062	Registration Officer	8	Finance & Admin	30, 974-37, 857	NCD
17	ICA CS 067	Transport Officer	9	Assets	35, 665-43, 590	NCD
18	ICA CS 071	Contract Officer	10	Assets	41, 337-50, 523	NCD
19	ICA CS 072	Property Officer	10	Assets	41, 337-50, 523	NCD
20	ICA CS 073	Insurance Officer	8	Assets	30, 974-37, 857	NCD
21	ICA CS 076	Snr. Server Administrator	12	Information & Tech	58, 831-71, 905	NCD
22	ICA CS 077	Server Administrator	10	Information & Tech	41, 337-50, 523	NCD
23	ICA CS 079	Network Administrator	10	Information & Tech	41, 337-50, 523	NCD
24	ICA CS 082	System Administrator	10	Information & Tech	41, 337-50, 523	NCD
25	ICA CS 085	Manager IT Development & Projects	13	Information & Tech	69, 520-84, 969	NCD
26	ICA CS 086	Senior IT Development & Project Officer	11	Information & Tech	48, 315-59, 051	NCD
27	ICA CS 095	HR Officer (Recruitment & Contracts)	10	Human Resources	41, 337-50, 523	NCD
28	ICA CS 097	HR Officer	10	Human Resources	41, 337-50, 523	NCD
29	ICA CS 098	Manager Training & Development	13	Human Resources	69, 520-84, 969	NCD
30	ICA CS 101	Training Officer	10	Human Resources	41, 337-50, 523	NCD
31	ICA CS 100	Senior Development Officer	11	Human Resources	48, 315-59, 051	NCD
32	ICA CS 102	Staff Development Officer	10	Human Resources	41, 337-50, 523	NCD
No	Position No	Compliance & Enforcement Division	Grade	Branch	Annual Based Salary (K)	Location
33	ICA CE 110	Migration Officer Field Ops/Joint Ops	10	Enforcement	41, 337-50, 523	NCD
34	ICA CE 113	Migration Officer Liaison & Community	10	Enforcement	41, 337-50, 523	NCD
35	ICA CE 114	Migration Officer Liaison & Community	10	Enforcement	41, 337-50, 523	NCD
36	ICA CE 117	Migration Officer Detention & Hearings	10	Enforcement	41, 337-50, 523	NCD
37	ICA CE 119	Migration Officer Detentions	10	Enforcement	41, 337-50, 523	NCD
38	ICA CE 121	Migration Officer Detentions	10	Enforcement	41, 337-50, 523	NCD
39	ICA CE 126	Migration Officer (Removals)	10	Enforcement	41, 337-50, 523	NCD
40	ICA CE 127	Migration Officer (Removals)	10	Enforcement	41, 337-50, 523	NCD
41	ICA CE 128	Migration Officer Removals	10	Enforcement	41, 337-50, 523	NCD
42	ICA CE 129	Migration Officer Removals	10	Enforcement	41, 337-50, 523	NCD
43	ICA CE 130	Migration Officer Removals	10	Enforcement	41, 337-50, 523	NCD
44	ICA CE 137	Migration Officer Profiling	10	Compliance	41, 337-50, 523	NCD
45	ICA CE 140	Migration Officer (Quality Assurance)	10	Compliance	41, 337-50, 523	NCD
46	ICA CE 142	Migration Officer Transnational Crime	10	Compliance	41, 337-50, 523	NCD
47	ICA CE 143	Migration Officer Transnational Crime	10	Compliance	41, 337-50, 523	NCD
48	ICA CE 146	Migration Officer Investigation	10	Compliance	41, 337-50, 523	NCD
49	ICA CE 150	Senior Migration Officer Fraud Analysis	11	Compliance	48, 315-59, 051	NCD
50	ICA CE 151	Migration Officer Fraud Analysis	10	Compliance	41, 337-50, 523	NCD
51	ICA CE 152	Senior Migration Officer Biometric	11	Compliance	48, 315-59, 051	NCD
52	ICA CE 153	Migration Officer Biometric	10	Compliance	41, 337-50, 523	NCD
53	ICA CE 161	Migration Officer (Client Engagement)	10	Immigration Detention	41, 337-50, 523	NCD
No	Position No	Compliance & Enforcement Division	Grade	Branch	Annual Based Salary (K)	Location
54	ICA BD 167	SMO Wutung	11	International Borders	48, 315-59, 051	WSP
55	ICA BD 168	Senior Migration Officer/Wutung/TBC	11	International Borders	48, 315-59, 052	WSP
56	ICA BD 169	SMO Vanimo	11	International Borders	48, 315-59, 053	WSP
57	ICA BD 170	Migration Officer Vanimo (Client Liaison)	10	International Borders	41, 337-50, 523	WSP
58	ICA BD 171	Migration Officer Wutung (Client Liaison)	10	International Borders	41, 337-50, 523	WSP
59	ICA BD 173	Senior Migration Officer - Buka	11	International Borders	48, 315-59, 051	AROB
60	ICA BD 175	Migration Officer Buin	10	International Borders	41, 337-50, 523	AROB
61	ICA BD 177	Migration Officer Arawa/Kieta	10	International Borders	41, 337-50, 523	AROB
62	ICA BD 179	SMO Treaties & TBC	11	International Borders	48, 315-59, 051	Western
63	ICA BD 180	SMO Kiunga/Tabubil	11	International Borders	48, 315-59, 051	Western
64	ICA BD 182	Migration Officer Client Liaison	10	International Borders	41, 337-50, 523	Western
65	ICA BD 190	Team Leader Arrivals JIA	12	Jacksons Inter Airport	58, 831-71, 905	NCD
66	ICA BD 199	Migration Officer Primary Line Processing	10	Jacksons Inter Airport	41, 337-50, 523	NCD
67	ICA BD 200	Migration Officer Primary Line Processing	10	Jacksons Inter Airport	41, 337-50, 524	NCD
68	ICA BD 201	Migration Officer Primary Line Processing	10	Jacksons Inter Airport	41, 337-50, 525	NCD
69	ICA BD 202	Migration Officer Primary Line Processing	10	Jacksons Inter Airport	41, 337-50, 526	NCD
70	ICA BD 204	Migration Officer Primary Line Processing	10	Jacksons Inter Airport	41, 337-50, 527	NCD
71	ICA BD 205	Migration Officer Primary Line Processing	10	Jacksons Inter Airport	41, 337-50, 528	NCD
72	ICA BD 206	Migration Officer Primary Line Processing	10	Jacksons Inter Airport	41, 337-50, 529	NCD
73	ICA BD 207	Migration Officer Primary Line Processing	10	Jacksons Inter Airport	41, 337-50, 530	NCD
74	ICA BD 211	Migration Officer Primary Line Processing	10	Jacksons Inter Airport	41, 337-50, 531	NCD
75	ICA BD 212	Migration Officer Primary Line Processing	10	Jacksons Inter Airport	41, 337-50, 532	NCD
76	ICA BD 213	Migration Officer Primary Line Processing	10	Jacksons Inter Airport	41, 337-50, 533	NCD
77	ICA BD 214	Migration Officer Primary Line Processing	10	Jacksons Inter Airport	41, 337-50, 534	NCD
78	ICA BD 216	Migration Officer Primary Line Processing	10	Jacksons Inter Airport	41, 337-50, 535	NCD
79	ICA BD 217	Migration Officer Primary Line Processing	10	Jacksons Inter Airport	41, 337-50, 536	NCD
80	ICA BD 220	SMO Primary Line Processing	11	Jacksons Inter Airport	48, 315-59, 051	NCD
81	ICA BD 224	Migration Officer Primary Line Processing	10	Jacksons Inter Airport	41, 337-50, 536	NCD
82	ICA BD 225	Migration Officer Primary Line Processing	10	Jacksons Inter Airport	41, 337-50, 537	NCD

83	ICA BD 226	Migration Officer Primary Line Processing	10	Jacksons Inter Airport	41, 337-50, 538	NCD
84	ICA BD 227	Migration Officer Primary Line Processing	10	Jacksons Inter Airport	41, 337-50, 539	NCD
85	ICA BD 230	Administration Officer	9	Provincial Post	35, 665-43, 590	Morobe
86	ICA BD 235	Senior Migration Officer Momase Region	11	Provincial Post	48, 315-59, 051	Morobe
87	ICA BD 236	Migration Officer Field Operations	10	Provincial Post	41, 337-50, 539	Morobe
88	ICA BD 237	Migration Officer	10	Provincial Post	41, 337-50, 539	Morobe
89	ICA BD 240	Senior Migration Officer	11	Provincial Post	48, 315-59, 051	ENB
90	ICA BD 241	Migration Officer Client Liaison	10	Provincial Post	41, 337-50, 539	ENB
91	ICA BD 243	SMO Kagamuga Airport	11	Provincial Post	48, 315-59, 051	WHP
92	ICA BD 244	Migration Officer Kagamuga Airport	10	Provincial Post	41, 337-50, 539	WHP
93	ICA BD 245	SMO Compliance Liaison	11	Provincial Post	48, 315-59, 051	WHP
94	ICA BD 246	Migration Officer - Mt. Hagen	10	Provincial Post	41, 337-50, 539	WHP
95	ICA BD 248	SMO Compliance Liaison	11	Provincial Post	48, 315-59, 051	Milne Bay
96	ICA BD 249	Migration Officer Client Liaison	10	Provincial Post	41, 337-50, 539	Milne Bay
97	ICA BD 250	Migration Officer Client Liaison	10	Provincial Post	41, 337-50, 539	Milne Bay
98	ICA BD 251	Migration Officer Passengers Clearance	10	Provincial Post	41, 337-50, 539	Milne Bay
99	ICA BD 256	Senior Migration Officer - East Lorengau	11	Refugee	48, 315-59, 051	Manus
100	ICA BD 258	SMO West Papua	11	Refugee	48, 315-59, 051	NCD
101	ICA BD 260	Senior Migration Officer (WP Registration)	11	Refugee	48, 315-59, 051	NCD
102	ICA BD 261	Settlement Officer	10	Refugee	41, 337-50, 539	NCD
103	ICA BD 262	Database Registration Officer	10	Refugee	41, 337-50, 539	NCD
104	ICA BD 263	Administration Officer	10	Refugee	41, 337-50, 539	NCD
105	ICA BD 264	Registry Officer	8	Refugee	30, 974-37, 857	NCD
No	Position No	Visa & Passport Division	Grade	Branch	Annual Based Salary (K)	Location
106	ICA VP 274	Migration Officer	10	Visa Management	41, 337-50, 539	NCD
107	ICA VP 276	Migration Officer	10	Visa Management	41, 337-50, 539	NCD
108	ICA VP 277	Migration Officer	10	Visa Management	41, 337-50, 539	NCD
109	ICA VP 280	Migration Officer	10	Visa Management	41, 337-50, 539	NCD
110	ICA VP 317	Migration Officer	10	Travel Documents	41, 337-50, 539	NCD
111	ICA VP 320	Migration Officer	10	Travel Documents	41, 337-50, 539	NCD
112	ICA VP 321	Migration Officer	10	Travel Documents	41, 337-50, 539	NCD
113	ICA VP 322	Migration Officer	10	Travel Documents	41, 337-50, 539	NCD
114	ICA VP 326	Migration Officer Non -Citizen Travel Document	10	Travel Documents	41, 337-50, 539	NCD
115	ICA VP 327	Migration Officer	10	Travel Documents	41, 337-50, 539	NCD
116	ICA VP 328	Migration Officer	10	Travel Documents	41, 337-50, 539	NCD
117	ICA VP 329	Migration Officer	10	Travel Documents	41, 337-50, 539	NCD
118	ICA VP 333	Senior Client Service Officer	11	Service Delivery	48, 315-59, 051	NCD
119	ICA VP 337	Client Service Officer	9	Service Delivery	35, 665-43, 590	NCD
120	ICA VP 344	Data Entry Officer	8	Service Delivery	30, 974-37, 857	NCD
121	ICA VP 345	Data Entry Officer	8	Service Delivery	30, 974-37, 857	NCD
122	ICA VP 346	Data Entry Officer	8	Service Delivery	30, 974-37, 857	NCD
123	ICA VP 347	Data Entry Officer	8	Service Delivery	30, 974-37, 857	NCD
124	ICA VP 352	Migration Officer	10	Extension, APEC & Permanent Residence	41, 337-50, 539	NCD
125	ICA VP 353	Migration Officer	10	Extension, APEC & Permanent Residence	41, 337-50, 539	NCD
126	ICA VP 354	Migration Officer	10	Extension, APEC & Permanent Residence	41, 337-50, 539	NCD
127	ICA VP 355	Migration Officer	10	Extension, APEC & Permanent Residence	41, 337-50, 539	NCD
128	ICA VP 359	Migration Officer PR	10	Extension, APEC & Permanent Residence	41, 337-50, 539	NCD
129	ICA VP 360	Migration Officer	10	Extension, APEC & Permanent Residence	41, 337-50, 539	NCD
130	ICA VP 361	Migration Officer	10	Extension, APEC & Permanent Residence	41, 337-50, 539	NCD
131	ICA VP 362	Migration Officer	10	Extension, APEC & Permanent Residence	41, 337-50, 539	NCD
132	ICA VP 363	Migration Officer	10	Extension, APEC & Permanent Residence	41, 337-50, 539	NCD
133	ICA VP 370	Migration Officer	10	Extension, APEC & Permanent Residence	41, 337-50, 539	NCD
134	ICA VP 371	Migration Officer	10	Extension, APEC & Permanent Residence	41, 337-50, 539	NCD
135	ICA VP 372	Migration Officer	10	Extension, APEC & Permanent Residence	41, 337-50, 539	NCD
136	ICA VP 373	Migration Officer	10	Extension, APEC & Permanent Residence	41, 337-50, 539	NCD
137	ICA VP 374	Migration Officer	10	Extension, APEC & Permanent Residence	41, 337-50, 539	NCD
138	ICA VP 376	Migration Officer	10	Extension, APEC & Permanent Residence	41, 337-50, 539	NCD
139	ICA VP 380	Senior Migration Officer	11	Citizenship	48, 315-59, 051	NCD
140	ICA VP 381	Migration Officer	10	Citizenship	41, 337-50, 539	NCD
141	ICA VP 382	Migration Officer	10	Citizenship	41, 337-50, 540	NCD
142	ICA VP 383	Migration Officer	10	Citizenship	41, 337-50, 541	NCD
143	ICA VP 384	Migration Officer	10	Citizenship	41, 337-50, 542	NCD
144	ICA VP 385	Migration Officer	10	Citizenship	41, 337-50, 543	NCD
145	ICA VP 389	Migration Officer	10	Citizenship	41, 337-50, 544	NCD
146	ICA VP 390	Migration Officer	10	Citizenship	41, 337-50, 545	NCD
147	ICA VP 391	Migration Officer	10	Citizenship	41, 337-50, 546	NCD
148	ICA VP 392	Migration Officer	10	Citizenship	41, 337-50, 547	NCD

Contract Positions of Grade 13 attract Special Domestic Market Allowances (SDMA), Gratuity, Housing, Vehicle, Utilities, Telephone and Entertainment Allowances.

PNGICA proudly supports Gender Equity and Social Inclusion (GESI) in the workplace and encourages all to apply.

Applications close on 4th March, 2022 at 4.06pm.

Job Descriptions can be obtained from the following: <https://ica.gov.pg/job-vacancies>.

To apply, forward your written expression of interest, current CV, qualifications papers and reference letters to [recruitment@immigration.gov.pg](mailto:recruitment@immigration.gov.pg) addressing to the following:

Chief Migration Officer  
PNG Immigration and Citizenship Authority  
P.O Box 1790  
**Boroko**  
NCD

Attention to General Manager Human Resources